

## McCurtain County Fair Grounds Rental Agreement

Date: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Type of Event \_\_\_\_\_

Deposit: \$ \_\_\_\_\_ Date paid: \_\_\_\_/\_\_\_\_/\_\_\_\_ Rental: \$ \_\_\_\_\_ Date paid: \_\_\_\_/\_\_\_\_/\_\_\_\_

All tables and chairs are included with a weekend rental

### McCurtain County Fair Ground Rules

1. A security deposit of **\$1,000** is due at the time of scheduling. This deposit will be returned if building is completely clean and undamaged at time of inspection. **If fire alarm is activated or dispatch is called, there will be an automatic \$500 charge.**
2. Rental rates are as follows:
  - A. Larry Brinkley Event Center **\$1,200 for weekend** or **\$750 a day** during week days.
  - B. Livestock Pavilion **\$250 a day.**
  - C. Rodeo Arena **\$350 a day on weekends, \$150 a day on weekdays.**
3. **No smoking inside the building. (This also means no fog or smoke machines.) NO ALCOHOL OR LIQUOR ALLOWED at the Fairgrounds.**
4. Any property damaged, missing furniture, broken windows, etc. and actions of attendees are the responsibility of the person named in charge.
5. The building and grounds are to be left in clean condition.
6. The McCurtain County Fair board will not be responsible for the loss of any articles or damage to personal property, etc. of the renter or their guests.
7. Rental fees will be forfeited if a date is cancelled after key pick up. Deposit will be forfeited for a no show. If you lose the key, there will be a **\$500 key replacement fee.**
8. If your event is on Friday, you must pay rental balance the Tuesday before your event.

### Clean Up Guidelines (all of the following must be done)

1. All Trash will be taken out and placed in the dumpsters provided.
2. All tables and chairs are to be wiped down and put away on racks in designated area.
3. Bathrooms are to be cleaned including toilets.
4. All Floors are to be swept and mopped.
5. Kitchen is to be completely cleaned.

### Agreements

The group or individual sponsoring the event and using the facility hereby agrees to hold the McCurtain County Fair board and its elected and appointed officials, employees and volunteers harmless from any and all claims for damages of any nature or kind including all costs and legal expenses that may result from or by reason of any act or omission on part of said group or individual, or its agents while on the McCurtain County Fair Grounds and Rodeo Arena property. It is your responsibility to inform all members of your group of the rules and Regulations. Failure to abide by the rules and regulations could result in loss of immediate and or future privileges.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fair Board Representative: \_\_\_\_\_ Date: \_\_\_\_\_